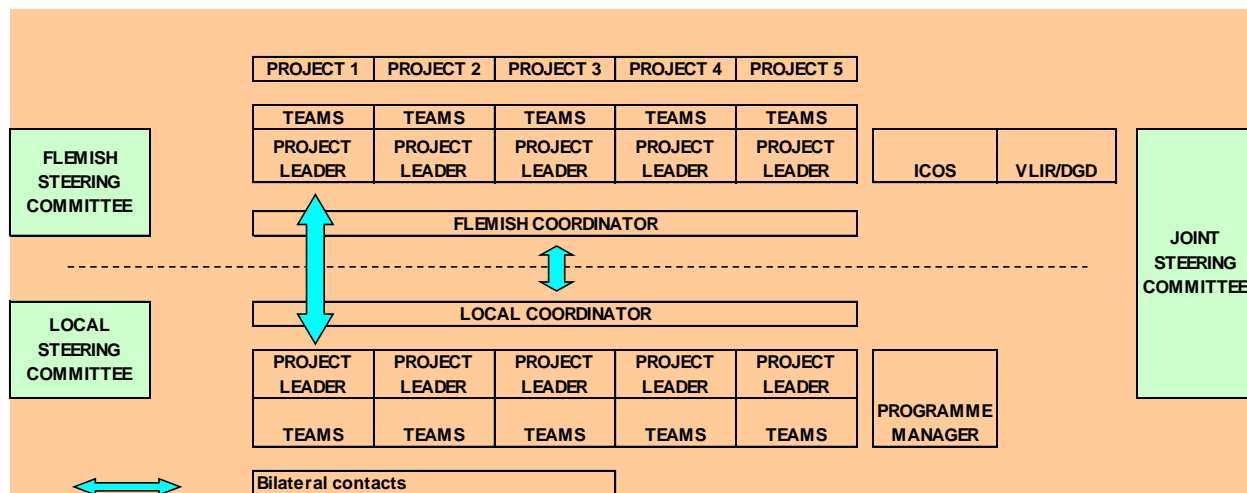


Background document 2 - overview of the other IUC mandates

Structure of the IUC programme



Flemish IUC Coordinator

See main document Call for Flemish IUC Coordinators

Local Programme Coordinator

A local coordinator *represents* the local partner university.

Main tasks of the local coordinator are:

- o Together with the Flemish coordinator, he/she forms the core team of the IUC partnership
- o To be accountable to respectively VLIR-UOS and partner university
- o To ensure high level communication (internally with management, and externally with policy makers and others as required), including the contacts with the Flemish programme coordinator and VLIR-UOS
- o To ensure overall leadership, coordination, management, monitoring and reporting, together with the Flemish coordinator
- o To co-chair the Joint steering committees together with Flemish coordinator and implementing the decisions
- o To chair the local steering committee meetings, and facilitate decision making and team building among local project leaders at all stages of programme design and implementation
- o To ensure that the IUC programme is continuously linked with the strategic priorities of the partner university
- o To represent the management and to act as spokesperson on behalf of the partner university
- o To identify possible synergies, networking and external funding opportunities

Skills & experience

- o Leadership and effective communication
- o Motivation of the teams and conflict remediation => 'people's manager' and necessary intercultural skills
- o Team builder with experience in institutional planning and management
- o Affinity with the core content of the IUC programme
- o Experience with N-S cooperation

Institutional Position

- o (Academic) Position that allows direct access to top management
- o Executive charged with institutional planning or other aspects of institutional management
- o Appointed academic staff member

Appointment procedure

- o The partner university proposes a candidate, as part of the IUC concept note South.
- o In principle, the appointed Flemish coordinator and VLIR-UOS formulate their advice before start of the pre-partner programme
- o The partner university appoints the academic staff member as local coordinator and remuneration is provided by the local institution which might, if considered relevant, provide incentives and/or a courtesy budget from the overhead costs

Local coordinator versus programme manager at local IUC coordination level

Position	Core task	Position	Appointment and/or recruitment process	Remuneration/Programme funding
Local Programme Coordinator	Overall academic leadership and coordination. VLIR-UOS IUC programme management is not his/her principal task	Existing academic staff member (management or faculty level).	Local authorities of the partner university with advice from Flemish coordinator and VLIR-UOS	Incentives provided by the partner university. Not fundable by the programme.

Programme Manager	Management, managerial and methodological facilitation VLIR-UOS IUC programme is his/her principal task	New position; newly recruited or existing staff that is assigned to the programme.	Partner university with advice from Flemish coordinator and VLIR-UOS	Remuneration as per the local salary scales. Fundable by the programme.
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Project Leaders (general profile, Flemish project leaders to be appointed via a matchmaking effort during the IUC pre-partner programme)

A project leader: in charge of the implementation of a specific (one) project of a partner programme.

Main tasks:

- Academic project leadership, coordination of project team North
- Sourcing of required Flemish expertise, composition of team of experts on the North side (in view of PhD/Master promotorship, lecturing, expert visits, etc.)
- Facilitate relevant networking and linkages
- Project management (mainly contents but also budget follow-up in collaboration with the programme support unit (resp. of IUC coordination, ICOS and programme manager) of the IUC/NETWORK programme)
- (Co-)promoter of PhDs/Masters
- Participation in steering committee meetings at Flemish level and together with LPLs act as spokesperson for project team members at the Joint Steering Committee meetings
- Facilitating communication North-South within the project, and between the project and the coordination level

Team Members (general profile, to be integrated in the project teams during the formulation process of an IUC programme)

Local and Flemish teams are to be constituted according to the project objectives defined during the formulation process. Team members are not formally appointed by VLIR-UOS, however, at time of matchmaking a first declaration of interest is possible so that appointed Flemish project leaders are aware of the other existing expertise at level of the Flemish universities and are able to compose a relevant North team.

If possible, team members will be consulted prior to the formulation mission, but in any case post-formulation mission, the appointed Flemish project leader will aim at composing a team of academics and technical specialists to take part in an IUC project for the course of project duration. It is, in the end the responsibility of the appointed project leader to compose his interuniversity team.

Possible tasks and profile of team members in an IUC project:

- Responsible for at least 1 activity contributing with the achievement of project results & goals (lecture, expertise input, staff development through master & PhD promoters, etc.)
- Academics and other relevant university staff (ICT, library, management personnel,...), but also staff of a variety of organisations (NGOs, government representatives and in some cases consultants...) and if relevant also academics from non- Flemish/Belgian universities can join as team members, as long as similar conditions prevail (no fees are paid)